

INDUSTRIAL TRAINING

Industrial Training is a MUST to all students under Diploma Program. Students have to pass industrial training before being recommended for the graduates of Diploma in Polytechnic KPTM. Student must undergo industrial training for six month or 1 semester. Conditions to qualify students to undergo industrial training:

- ✓ 42 accumulated credit hours for diploma program.
- ✓ Register a course via www.pht.edu.my/UPLI
- ✓ Pass a Soft skills course (AS10).
- ✓ Status of result either Kedudukan Baik (KB) or Kedudukan Bersyarat (K5).
- ✓ Obtain an approval from the Polytechnic's Exam Committee.

TEACHING & LEARNING METHOD

Student of Diploma in Accountancy should accomplish 6 semesters for teaching and learning process and each semester has 15 weeks. Delivery methods are Interactive Lecture. Discussion and Presentation, Demonstration and Presentation

ASSESSMENT METHOD

The course assessment is carried out in 2 sections:-

- ✎ Continuous Assessment (CA). Measure knowledge, technical skill and soft skills such as Quiz, Test, Practical Work, Practical Test, Theory Test, Report, Mini Project, Presentation an etc.
- ✎ Final Examination (FE) - carried out at the end of the semester.

Some subject is 50 % based on CA and the others is 100 %

CAREER OPPORTUNITIES

Students graduating from this programme enter employment in any of the industries. The knowledge, skills and abilities that the students acquire from the programme will enable them to become:

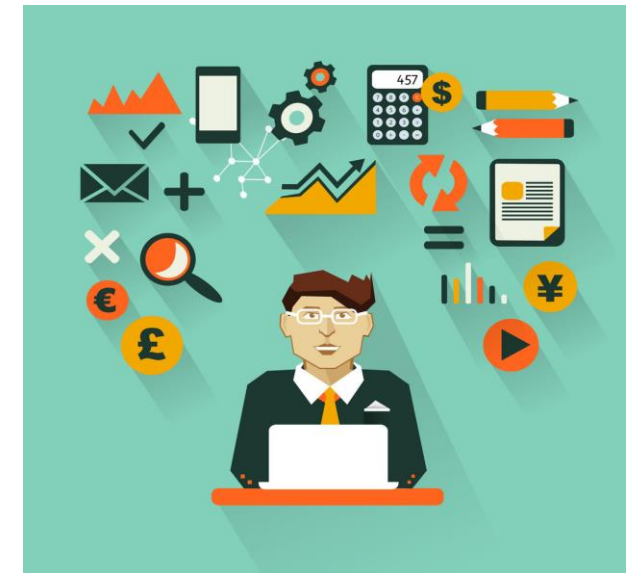
- ✓ Assistant Accountant, account officer or assistant financial controller in public or private sector.
- ✓ Assistant Auditor in public and private sector chartered account.
- ✓ Tax Technician, assistant tax assessor in Inland Revenue, Tax Agent Firm and Tax Consultant Firm and In house Tax Department.
- ✓ Assistant Financial Advisor, Officer in financial institution and investment companies.
- ✓ Academician
- ✓ Entrepreneur
- ✓ Securities Agent and other related field.
- ✓ Better in career advancement in terms of furthering studies in the higher learning institutions and professional body.

ENTRY REQUIREMENTS

- * Malaysian Citizenship
- * Pass SPM with
 - a. *Malay Language*
 - b. *History*
 - c. *English Language*
 - d. *THREE (3) credits in subjects.*
 - i. *Mathematics*
 - ii. *TWO (2) any subjects*

HULU TERENGGANU POLYTECHNIC

DEPARTMENT OF COMMERCE



DIPLOMA IN ACCOUNTANCY (DAT)



INTRODUCTION

Accounting is the process of developing and communicating financial information about the business and non-profit organization to management, stake-holders, government, bankers, creditors and others related parties and to assist with economics and business decision making. Therefore, the need of graduates with knowledge and skills in accounting is essential to fulfill the task. In addition to that, expanding global market has made this a great time to be looking for a job in accounting. Due to the fast economic growth, Malaysia needs about 65,000 accountants by the year 2020 (Mohd. Iskandar et. Al., 2002)

Department of Polytechnic Education (DPE) takes initiative to fulfill this demand by offering the program, Diploma in Accountancy. It is a hope of the department to provide a career advancement in accounting discipline to equip the needs.

SYNOPSIS

The Diploma in Accountancy in Polytechnics, Ministry of Education is designed to provide the future graduates with knowledge and skills with integrated educational experience in disciplines, area and sub-area of financing accounting, auditing, taxation and cost & management accounting as well as management knowledge, information technology, entrepreneurship and interpersonal development.

The objective of this program is providing the accounting education at professional level to meet the demand of both the public and private sectors.

PROGRAMME AIMS

Diploma in Accountancy aims at producing accounting graduates who will have knowledge, technical skills and attitude to adapt themselves with the growing business environment.

VISION

To be the Premier Industry-led TVET institution

MISION

To provide access to quality and recognized TVET programme.

To develop industry-led curriculum and enhance graduate readiness through coordinated industry engagement.

To produce balanced and enterprising graduate through dynamic and sustainable study programme.

To gain international recognition through collaboration and active participations in TVET community.

PROGRAMME EDUCATIONAL OBJECTIVES (PEO)

Diploma in Accountancy programme shall produce professionals who are:

- ✓ Knowledgeable and technically competent in accounting discipline in-line with the industry requirement.
- ✓ Effective in communication and demonstrate good leadership quality in an organization.
- ✓ Capable to solve problems in business situations innovatively, creatively and ethically through sustainable approach.
- ✓ Able to demonstrate entrepreneurship skills and recognize the needs of life-long learning for successful career development.

PROGRAMME LEARNING OBJECTIVES (PLO)

1 Upon completion of this programme, the students will able to:

1. Apply knowledge of accounting and related field in every industry worldwide.
2. Demonstrate comprehensive technical expertise in accounting disciplines.
3. Communicate effectively both in written and spoken form with colleague, other professionals and community.
4. Identify, formulate and provide creative, innovative and effective solution to business situations.
5. Develop an effective and excellent team- work to meet the common goals.
6. Generate interest to engage in life-long learning for professional career development.
7. Possess self-motivation and enhancement of entrepreneurship skills
8. Commit professionally, ethically and with humane responsibility, in line with the accounting professional code of conduct.
9. Demonstrate effective leadership and teamwork responsibility.